

HILLSDALE COUNTY ROAD COMMISSION

August 13, 2020

MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, August 13, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Commissioner Games advised the board and manager that she has had no complaints on the condition of the roads and that they are looking pretty good.

Minutes Approved

Having reviewed the minutes of the July 30, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-056 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$101,167.15 per Payroll Check Register dated 8/6/20 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#20-057 Bills in the amount of \$398,506.75 and the electronic funds transfer in the amount of \$55,911.15 for a total amount of \$454,417.90 per Accounts Payable Check Registers dated 8/13/20 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,860,679.96
Receipts	\$ 656,197.41
Disbursements:	(\$ 555,585.05)
Ending Cash & Investments Balance	\$2,961,292.32
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$2,947,042.32

Note: Outstanding Accounts Payable = \$92,149.01

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Review Quote to Remodel Front Office Entryway and Additional Quotes for Both Office Bathrooms

The manager reviewed the only quote received from Stoll Construction for the front office entryway and both office bathrooms. It was decided that more than one quote was needed and we would rebid in the fall.

2020 Certified Mileage Maps Processed

The manager presented for the board's review 2020 certified mileage maps. Certified mileage as of 7/21/2020 as follows:

<u>COUNTY</u> <u>ROADS</u>	<u>MILEAGE</u>	<u>URBAN</u> <u>ROADS</u>	<u>MILEAGE</u>
Primary	369.97	Primary	9.47
Local	827.67	Local	21.48

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GRADER BLADE BIDS TABLED

At 10:30 a.m. bids were opened and read aloud for grader blades. Four bids were received.

#20-058 Bill Watkins moved, Mike Parney seconded, that the grader blade bids be tabled for review until the next meeting. Carried.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Sealcoat – 1 ½ weeks of seal coat left
- Limestone patch – complete just finished Reading and Wright Townships

CLOSED SESSION RE: EMPLOYEES REQUESTS

#20-059 At 10:48 a.m., Mike Parney moved, Bill Watkins seconded, to go into closed session to discuss employee requests. Roll call vote: Yeas: Godfrey, Parney, Watkins. Nays: none. Carried.

Meeting Reconvened – 11:50 a.m.

The chair reconvened the regular session at 11:50 a.m.

Meeting Adjourned – 11.50 a.m.

As there was no further business, the chair declared the meeting adjourned at 11.50 a.m.


Chair


Clerk