

HILLSDALE COUNTY ROAD COMMISSION

September 5, 2019

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, September 5, 2019, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey & Mike Parney.

Member absent: Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.

**Agenda Approved**

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Commissioner Games attended the Fayette Township Meeting and road stabilization was discussed.

**Minutes Approved**

Having reviewed the minutes of the August 21, 2019 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#19-085 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of \$101,100.01 per Payroll Check Register dated 9/5/19, as authorized by the manager and the clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#19-086 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of bills in the amount of \$576,179.51 per Accounts Payable Check Register dated 8/28/19 as authorized by the manager and the clerk. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

September 5, 2019

MINUTES

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,371,249.16
Receipts	\$ 136,909.66
Disbursements:	(\$ 677,279.52)
Ending Cash & Investments Balance	\$3,830,879.30
Less: Bonds in Escrow	(\$ 14,250.00)
Reserved CD SMBT	(\$ 905,236.90)
Ending Available Fund Balance	\$ 2,911,392.40

Note: Outstanding Accounts Payable=\$ 8,611.53

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED**

#19-087 Mike Parney moved, Bob Godfrey seconded, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA152 of 2011. Carried.

**MERS OFFICER DELEGATE AND OFFICER ALTERNATE DESIGNATED FOR ANNUAL MEETING**

#19-088 Bob Godfrey moved, Mike Parney seconded, to designate Cindy Ricketts as the Officer Delegate and Heather Boyd as the Officer Alternate at the MERS Annual Meeting, which will be held October 3 – 4, 2019, at the Grand Traverse Resort in Acme, Michigan. Carried.

**RESOLUTION TO ADOPT AND IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM**

#19-089 Bob Godfrey moved, Mike Parney seconded, to adopt a Local Pavement Warranty Program and will implement it once the project exceeds 2 million dollars. Carried. Copy of resolution attached.

HILLSDALE COUNTY ROAD COMMISSION

September 5, 2019

MINUTES

**RESOLUTION TO ADOPT UNIFORM DEFINITION FOR THE SMALL WIRELESS COMMUNICATIONS FACILITIES DEPLOYMENT ACT**

#19-090 Bob Godfrey moved, Mike Parney seconded, to adopt a Uniform Definition for the Small Wireless Communications Facilities Deployment Act. Carried. Copy of resolution attached.

**RESOLUTION TO ADOPT UNIFORM PERMIT FEES AND COLLOCATION RATES FOR THE SMALL WIRELESS COMMUNICATIONS FACILITIES DEPLOYMENT ACT**

#19-091 Mike Parney moved, Bob Godfrey seconded, to adopt a Uniform Permit Fees and Collocation Rates for the Small Wireless Communications Facilities Deployment Act. Carried. Copy of resolution attached.

**Construction –Maintenance Update**

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Dust Control/Brining – brining in Allen and finished scraping in Litchfield
- Lake Pleasant Road Bridge – driving piles on the north side
- Asphalt Paving - done in Cambria Township and will be moving to Hillsdale Township
- De-berm – finished Mercer Road and started ditching on Calhoun Road

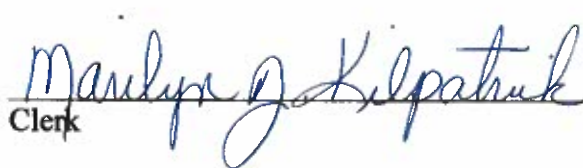
**Limited Public Comment**

Commissioner Games requested an estimate from the manager to pave Ball Road.

**Meeting Adjourned – 11:45 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:45 a.m.

  
Chair

  
Clerk