

HILLSDALE COUNTY ROAD COMMISSION

March 23, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, March 23, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.  
Andy Barrand, Hillsdale Daily News.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited public comment**

At 10:05 a.m., the chairman opened the meeting to limited public comment. Commissioner Games inquired about MDOT'S Regional Transportation Plan for Safety Meeting? The manger advised Commissioner Games, this is the second meeting that has been held and it is still in the planning process.

**Minutes Approved**

Having reviewed the minutes of the March 9, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-039 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$80,089.44 per payroll Check Register dated 3/23/2017 as authorized by the clerk and the finance support clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#17-040 Mike Parney moved, Bob Godfrey seconded, to confirm the payments of bills in the amount of \$174,676.52 and the electronic funds transfer in the amount of \$30,745.38 for a total amount of \$205,421.90 per Accounts Payable Check Register dated 3/16/2017 as authorized by the office manager and the accounts payable clerk. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION  
March 23, 2017  
MINUTES

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,631,959.52
Receipts	\$ 87,436.93
Disbursements:	(\$ 285,511.34)
Ending Cash & Investments Balance	\$ 1,433,885.11
Less: Bonds in Escrow	(\$ 31,050.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,102,835.11

Note: Outstanding Accounts Payable=\$5,933.13

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**CORRUGATED PLASTIC PIPE BID AWARDED – BAUGHMAN TILE COMPANY**

#17-041 Mike Parney moved, Bill Watkins seconded, to award the bid for corrugated plastic pipe to the low bidder, Baughman Tile Company, per their bid submitted 3/9/17. Carried. Copy of bid tabulation attached.

**CORRUGATED STEEL PIPE BID AWARDED – JENSEN BRIDGE & SUPPLY, ST. REGIS CULVERT AND CONTECH ENGINEERED SOLUTIONS, INC.**

#17-042 Bob Godfrey moved, Mike Parney seconded, to award the bid for corrugated steel pipe for stockpile per bids opened on 3/9/17, to Jensen Bridge & Supply Company, St. Regis Culvert and Contech Engineered Solutions, Inc. Carried. Copy of bid tabulation attached.

**Townships and roads**

Discussion followed on scraping of the roads in Ransom Township and the annual township meetings. Bob Godfrey and Clifford Fether, Ransom Township Supervisor traveled some of the gravel roads and they looked like they had not been scraped. The board would like to have the township agreements prepared when they meet with each township at the beginning of the year. Adjusting the match program for gravel roads was also discussed.

HILLSDALE COUNTY ROAD COMMISSION

March 23, 2017

MINUTES

**Godfrey Brother's right-of-way issues**

Bill Watkins advised the manager to contact Washtenaw County Road Commission regarding the right-of-way issues. Their lawyers have handled right-of-way concerns in the past and might be of some assistance.

**MONTGOMERY RD./LONG LAKE/PITTSFORD/S. HILLSDALE AND NORTH ADAMS ROAD TITLE SHEETS APPROVED**

#17-043 Mike Parney moved, Bob Godfrey seconded, to approve and sign the title sheets for the Montgomery Road overlay and the Long Lake, Pittsford, S. Hillsdale and North Adams Road chip seals. Carried.

**APPROVAL FOR CHANGE IN HCRC CHECKING ACCOUNT SIGNATORIES**

#17-044 Bob Godfrey moved, Bill Watkins seconded, to adopt and sign a resolution for "Approval for Change in HCRC Checking Account Signatories" removing Stanley L. Clingerman as authorized signer. Carried.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Hillsdale	Hallett – paver patch & gravel	\$ 21,800.00	\$ 15,260.00
Hillsdale	Lake Wilson – paver patch & gravel	\$ 8,700.00	\$ 6,090.00
Hillsdale	Cole – paver patch & shoulder gravel	\$ 14,700.00	\$ 5,145.00
Hillsdale	gravel patch	\$ 9,000.00	\$ 4,500.00
Pittsford	gravel patch – processed gravel	\$ 9,500.00	\$ 4,750.00
Pittsford	Kelso Road – replace bridge	\$ 24,000.00	\$ 12,000.00
Reading	Oil field brine – JLM	\$ 13,260.00	\$ 9,860.00
Reading	Blair Road – berm/ditch	\$ 35,600.00	\$ 12,800.00
Wright	Oil field brine – JLM	\$ 15,600.00	\$ 11,600.00
Wright	Hartley Road – paver patch & gravel	\$ 41,500.00	\$ 29,050.00
Wright	Center Road – paver patch & gravel	\$ 17,900.00	\$ 12,530.00
Wright	Coman Road – berm/ditch/limestone	\$ 38,300.00	\$ 15,300.00
Wright	gravel patch/limestone	\$ 43,500.00	\$30,500.00

#17-045 Mike Parney moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

HILLSDALE COUNTY ROAD COMMISSION

March 23, 2017

MINUTES

**AWARD OF PICK-UP BIDS POSTPONED**

At 10:30 a.m., bids were received and read aloud for (1) one ton truck, (1) ½ ton pickup truck and (2) ¾ ton trucks. Four bids were received for each of the trucks.

#17-046 Mike Parney moved, Bill Watkins seconded, that the award of the (1) one ton truck, (1) ½ ton pickup truck and (2) ¾ ton pickup trucks bids be postponed for tabulation and inspection of the bids by the manager. Carried.

**DUST CONTROL PERMITS APPROVED**

#17-047 Mike Parney moved, Bob Godfrey seconded, to approve and sign the following dust control permits:

2017-97	McConnell & Scully Inc.
2017-98	Michigan Mineral Resources
2017-99	Michigan Chloride Sales
	Carried.

**Correspondence**

Copy of letter dated 3/14/17 from the Michigan Employment Relations Commission by Julia C. Stern, Administrative Law Judge, re: Hillsdale County Road Commission Employees Association claiming unfair labor practices regarding GPS installation and contemplating installation of video surveillance equipment. Hearing is scheduled for April 25, 2017 at 10:00 a.m., Lansing Hearing Office, Lansing, MI. See copy of previous decisions that are relevant to this dispute.

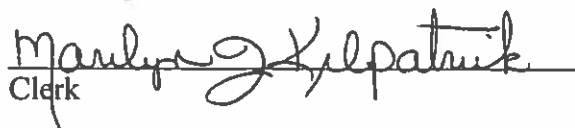
**Meeting Adjourned – 11:35 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:35 a.m.



Chair

c:\WordFiles\Minutes\2017 Mins\3.23.17.doc



Clerk