HILLSDALE COUNTY ROAD COMMISSION
July 17, 2018
MINUTES

Meeting was called to order by Chair Bill Watkins on Tuesday, June 17, 2018, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey and Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the June 21, 2018 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#18-075 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of $113,038.65 per payroll check register dated 6/28/2018 and payment of the regular payroll in the amount of $89,481.02 per payroll check register dated 7/12/2018 as authorized by the manager and clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#18-076 Bill Watkins moved, Bob Godfrey seconded to confirm the payment of bills in the amount of $205,172.07 per Accounts Payable Check Register dated 7/3/2018 as authorized by the manager and clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#18-077 Bills in the amount of $193,404.15 and the electronic funds transfer in the amount of $40,146.55 for a total amount of $233,550.70 per Accounts Payable Check Register dated 7/17/18 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	$2,759,768.44
Receipts	$ 719,444.26
Disbursements:	($ 641,242.44)
Ending Cash & Investments Balance	$ 2,837,970.26
Less: Bonds in Escrow	($ 14,250.00)
Less: Reserved CD SMBT	($ 303,166.25)
Ending Available Fund Balance	$ 2,520,554.01

Note: Outstanding Accounts Payable=$43,184.81

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion on Purchase of Mower

Bill Watkins asked the manager about the purchase of the mower. The manager advised that a demo would be brought down this week to use in various areas of the county. The tractor will be purchased off of the Mi-Deal Program.

GRADER BLADE CONTRACT-ST.REGIS CULVERT,INC.

#18-078 Mike Parney moved, Bob Godfrey seconded, to approve and sign a contract with St. Regis Culvert, Inc. for furnishing and delivering our 2018 seasonal requirements of grader blades at a total cost of $54,792.50.

M-99 BETWEEN INDUSTRIAL DRIVE AND LAKE WILSON ROAD CONCRETE REPAIRS BID AWARDED – RIGID PAVEMENT CONSTRUCTION

At 10:30 a.m., bids were opened and read aloud for full depth concrete repairs (5 locations) on M-99 between Industrial Drive and Lake Wilson Road. Three bids were received.

#18-079 Mike Parney moved, Bob Godfrey seconded, to award the bid for the M-99 concrete repairs to Rigid Pavement Construction, Brooklyn, MI, at a total cost of $38,424.00 and to refer the bids to MDOT for confirmation of the approval on the state highway. Carried. Copy of bid tabulation attached.

Construction –Maintenance Update

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Gravel Patch
- Brining
- Seal Coat
- Paver Patch

Meeting Adjourned – 11:05 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:05 a.m.

W L Walker — Chair

Marilyn J Kilpatrick — Clerk

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