

HILLSDALE COUNTY ROAD COMMISSION

January 17, 2019

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, January 17, 2019, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Andy Barrand, Hillsdale Daily News.
Robert Eichler.
Chris Myers.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:10 a.m., the chair opened the meeting to limited public comment. Robert Eichler and Chris Myers addressed the board regarding brush spray along the roadside, redesigning HCRC's Website and deburring. Discussion followed on all of the topics. Commissioner Games addressed the board regarding coordinating tree trimming with other utility companies.

Minutes Approved

Having reviewed the minutes of the January 3, 2019 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#19-009 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the administrative bonus payroll in the amount of \$6,921.58, the regular payroll in the amount of \$72,835.01 and the signing bonus payroll in the amount of \$20,071.00 per Payroll Check Registers dated 1/10/2019 and 1/17/2019 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF SPECIAL ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#19-010 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$4,025.00 per special Accounts Payable Check Register dated 1/14/19 as authorized by the manager and the clerk. Motion carried.

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APPROVAL OF ACCOUNTS PAYABLE

#19-011 Bills in the amount of \$146,020.48 and electronic funds transfer in the amount of \$51,170.44 for a total amount of \$197,190.92 per Accounts Payable Check Register dated 1/17/19 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,706,593.86
Receipts	\$ 963,035.63
Disbursements:	(\$ 301,043.51)
Ending Cash & Investments Balance	\$ 3,368,585.98
Less: Bonds in Escrow	(\$ 14,250.00)
Restricted Funds for 4 Trucks purchased 12/18	(\$ 987,480.00)
Ending Available Fund Balance	\$2,366,855.98

Note: Outstanding Accounts Payable=\$19,773.23

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discuss any Past Due Invoices from Township(s)

The board discussed past due invoices and will address them when the township(s) meets with the road commission at their yearly meeting in January.

Tentative 2018 Township Contributions Reviewed

The board reviewed the following tentative 2018 tally of 2018 township contributions:

Somerset	\$194,979.37
Wright	\$ 91,269.51
Adams	\$ 86,801.52
Camden	\$ 79,942.44
Cambria	\$ 65,876.96

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Amboy	\$ 52,778.05
Reading	\$ 51,511.72
Hillsdale	\$ 49,253.10
Pittsford	\$ 42,912.24
Scipio	\$ 39,671.16
Allen	\$ 33,431.38
Wheatland	\$ 21,675.46
Woodbridge	\$ 21,515.25
Ransom	\$ 15,665.04
Litchfield	\$ 9,942.87
Moscow	\$ 7,332.00
Fayette	\$ 7,267.78
Jefferson	\$ 5,772.00

TOTAL: \$877,597.85

2017 = \$545,716 2016 = \$699,349 2015 = \$684,707 2014 = \$789,746

2018 CERTIFIED MILEAGE MAPS APPROVED & MANAGER AUTHORIZED TO E-SIGN TITLE SHEET

The manager presented for the board's review 2018 certified mileage maps. There are no changes to report at this time. Current primary and local mileage as follows:

<u>COUNTY ROADS</u>	<u>PREVIOUS MILEAGE</u>	<u>MILEAGE REVISIONS</u>	<u>CURRENT MILEAGE</u>
Primary	369.97	- 0.000	369.97
Local	<u>827.67</u>	<u>- 0.000</u>	<u>827.67</u>
	1,197.64	- 0.000	1,197.64

There are no changes to report for the Hillsdale County's Urban Area Mileage Certification.

<u>URBAN ROADS</u>	<u>PREVIOUS MILEAGE</u>	<u>MILEAGE REVISIONS</u>	<u>CURRENT MILEAGE</u>
Primary	9.14	0.00	9.14
Local	<u>21.48</u>	<u>0.00</u>	<u>21.48</u>
	30.62	0.00	30.62

#19-012 Bill Watkins moved, Mike Parney seconded, to approve the 2018 certified mileage maps and to adopt a resolution authorizing the manager to e-sign the title sheet. Carried. Copy of resolution attached.

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Cast Ballot for CRA Board of Directors' Three Year Term Beginning April 1, 2019

A ballot was not cast for Bradley S. Lamberg, PE, Barry County as there was only one name on the ballot.

COLD MIX BID EXTENSION APPROVED - UNIQUE PAVING MATERIALS

#19-013 Bill Watkins moved, Mike Parney seconded, to approve and sign an agreement with Unique Paving Materials to extend their cold mix bid for the 2019 season at the same price as their 2018 bid of \$100.75 per ton. Carried.

MINERAL WELL BRINE CONTRACT EXTENSION APPROVED – IVY MMR, LLC

#19-014 Mike Parney moved, Bill Watkins seconded, to approve and sign a contract with Ivy MMR, LLC to extend their mineral well brine contract for our 2019 season's requirements for mineral well brine at \$0.14 per gallon. Carried.

Discuss Township Match for Gravel and Limestone

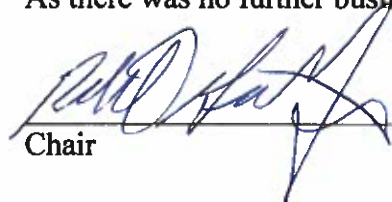
The manager discussed with the board the advantage of increasing the gravel and limestone match on township agreements. The board agreed to increase the gravel match 50/50 at 100%. Limestone match 50/50 on first 500 tons, any additional limestone will be 100% township responsibility. The brine match will be evaluated after the township meetings and the rest of the policies will be re-evaluated at year end.

Limited Public Comment

Discussion continued on the topics of the above limited public comment along with the distribution of mineral brine and using limestone versus gravel.

Meeting Adjourned – 11:22 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:22 a.m.


Chair


Clerk

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