

HILLSDALE COUNTY ROAD COMMISSION
April 22 2021
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, April 22, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Jack Mosley, 2436 Ash Te Wette Dr.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Jack Mosley addressed the board and manager regarding on going issues on Ash Te Wette Dr. Snowplowing and access to his property were discussed. The chair advised Mr. Mosley that they would forward the information to our legal counsel for review.

Minutes Approved

Having reviewed the minutes of the April 8, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-039 Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$94,996.54 per Payroll Check Registers dated 4/15/21 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#21-040 Gary Leininger moved, Mike Parney seconded, to confirm the payment of bills in the amount of \$241,538.50 per Accounts Payable Check Registers dated 4/15/21 as authorized by the manager and clerk. Motion carried.

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APPROVAL OF ACCOUNTS PAYABLE

#21-041 Bills in the amount of \$52,874.61 per Accounts Payable Check Registers dated 4/22/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,401,312.04
Receipts	\$ 77,684.28
Disbursements:	(\$ 389,409.65)
Ending Cash & Investments Balance	\$4,089,586.67
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,475,336.67

Note: Outstanding Accounts Payable = \$ 7,318.74

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

BIDS FOR ASPHALT PAVING CELLARS & WOODBRIDGE ROAD AND LAKE DIANE SPECIAL ASSESMENT IN AMBOY TOWNSHIP AWARDED – MICHIGAN PAVING AND MATERIALS

Bids were opened by the manager and secretary and read aloud on March 12th at 1:00 p.m. for Cellars & Woodbridge Road and Lake Diane Special Assessment in Amboy Township for asphalt paving. Two bids were received for each project.

#21-042 Mike Parney moved, Gary Leininger supported, to award the bid for Cellars & Woodbridge Road and Lake Diane Special Assessment in Amboy Township for asphalt paving, to the low bidder, Michigan Paving and Materials. Carried. Copy of bid tabulation attached.

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REVISIT CONCRETE REPAIRS ON M-99 – (UPON MDOT APPROVAL)

Bids opened at 10:30 a.m. on April 8, 2021 for concrete repairs on M-99 areas between Industrial Drive and Lake Wilson Road. Two bids were received. C & D Hughes read as low bidder. After review of the bids, Causie Contracting, Inc. had errors on bid and became low bidder.

21-043 Gary Leininger moved, Mike Parney seconded, to award the concrete repairs on M-99 to the low bidder, Causie Contracting, Inc. contingent upon MDOT approval. Carried. Copy of bid tabulation attached.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Limestone patch – 3,000 ton	\$ 79,970.00	\$ 54,972.50
Amboy	Road stabilization – Once	\$ 17,820.00	\$ 7,128.00
Cambria	Limestone patch – 1,500 ton	\$ 44,250.00	\$ 23,375.00
Cambria	Road stabilization – Once	\$ 8,100.00	\$ 3,240.00
Fayette	Gravel patch – 1,000 cyd	\$ 20,000.00	\$ 11,000.00
Fayette	Road stabilization – Once plus 2	\$ 12,420.00	\$ 4,968.00
Pittsford	Limestone patch – 1,000 ton	\$ 30,250.00	\$ 15,750.00
Pittsford	Road stabilization – Once	\$ 20,520.00	\$ 8,208.00
Scipio	Gravel patch – 1,500 cyd	\$ 27,750.00	\$ 27,750.00
Scipio	Road stabilization – Once	\$ 16,740.00	\$ 6,696.00
Wheatland	Gravel patch – 1,000 cyd	\$ 22,000.00	\$ 11,000.00
Wheatland	Road stabilization – Once	\$ 23,760.00	\$ 9,504.00

#21-044 Mike Parney moved, Gary Leininger supported, that the township agreements be approved and signed. Carried.

2020 ACT 51 ANNUAL FINANCIAL REPORT APPROVED & AUTHORIZATION FOR PRIMARY ROAD FUND TRANSFER TO LOCAL ROAD FUND TO BALANCE FUNDS

#21-045 Mike Parney moved, that the 2020 Hillsdale County Road Commission annual financial report be approved, subject to audit, and that the chairman and the clerk be authorized to sign the attest page. He further moved to authorize the clerk to transfer from the primary road fund, to the local road fund, to eliminate the local road fund deficit (\$787,647.04). Gary Leininger supported. Carried.

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Update from MDOT on Plans for New Salt Storage Building

The manager updated the board on the status of the new salt storage building. The plans forwarded to MDOT have been approved. We need to advertise for two weeks. Projection date to start is the end of May. Completion date is the end of August.

Discussion on Burt Road – Tripp and Bird Lake Road

Discussion followed on if we had heard anything from the Ransom Township Board since they were here for their annual meeting. The manager said no that he had not. Recommendations were discussed on how to repair the road. The manager will reach out to see if any match money would be available.

DUST CONTROL PERMIT APPROVED

#21-046 Mike Parney moved, Gary Leininger supported, to approve and sign the following dust control permit:

McConnell & Scully, Inc. – blanket dust control permit #2021-000030

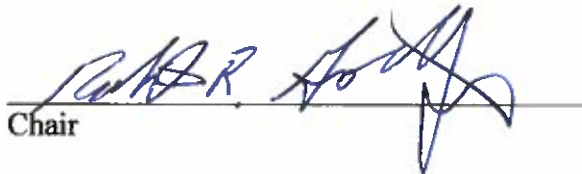
Carried.

Letter Received from Pittsford Township

Letter dated 4/14/21 from Pittsford Township regarding limestone patch and road stabilization, along with further discussion on a proposal for Yost Road and needed work on Waldron Road from Squawfield Road north to US-12.

Meeting Adjourned – 11:42 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:42 a.m.


Chair


Clerk