

HILLSDALE COUNTY ROAD COMMISSION

October 22, 2020

MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, October 22, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Lucas Sparks, Sparks & Sons.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Commissioner Games discussed a couple of road issues with the board and manager.

Minutes Approved

Having reviewed the minutes of the October 8, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-079 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$94,001.14 per Payroll Check Register dated 10/15/20 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#20-080 Bills in the amount of \$122,312.90 and the electronic funds transfer in the amount of \$99.60 for a total amount of \$122,412.50 per Accounts Payable Check Registers dated 10/22/20 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

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Beginning Balance-Cash & Investments	\$3,220,967.84
Receipts	\$ 63,221.23
Disbursements:	(\$ 216,413.64)
Ending Cash & Investments Balance	\$3,067,775.43
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$3,053,525.43

Note: Outstanding Accounts Payable = \$ 7,655.70

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

MDOT 2NS SAND AWARDED

The manager provided the board with a copy of the bid tabulation for MDOT 2NS Sand.

#20-081 Per their bids submitted on 10/8/20, Mike Parney moved, Bill Watkins seconded, to award the MDOT 2NS Sand to all bidders except McConnell & Scully, Inc. Carried. Copy of bid tabulation attached.

29A MODIFIED SEALCOAT AGGREGATE

The manager provided the board with a copy of the bid tabulation for 29A Modified Sealcoat Aggregate.

#20-082 Per their bids submitted on 10/8/20, Bill Watkins moved, Mike Parney seconded, to award the 29A Modified Sealcoat Aggregate to Gerken Materials delivered to Watkins and Osseo Pits and pickup by HCRC. Award to Sparks & Sons delivered to Stephens Pits. Carried. Copy of bid tabulation attached.

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REVIEW AND APPROVE 2020 FINANCIAL BUDGET

The manager reviewed the 2020 Financial Budget with the board.

#20-083 Mike Parney moved, Bill Watkins seconded, to approve the revised 2020 Financial Budget. Carried. Copy attached.

TOWNSHIP AGREEMENT APPROVED

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen	Cronk Road – berm and ditching	\$53,440.00	\$22,200.00

#20-084 Mike Parney moved, Bill Watkins seconded, that the township agreement be approved and signed. Carried.

Discuss Kevin Sanders on Duty Accident

Kevin will be off until November 25th. Options were discussed that have been presented to the association for on call tree issues.

APPROVE EXTENSION FOR FOG SEAL AND EMULSION – ASPHALT MATERIALS

The manager has been contacted by Asphalt Materials to hold their bid prices for the 2021 season.

#20-085 Mike Parney moved, Bill Watkins seconded, to approve the extension for fog seal and emulsion from Asphalt Materials for the 2021 season. They will hold bid prices at the current prices, if the cost of the material is lower, they will honor the lower price. Carried.

Construction Update

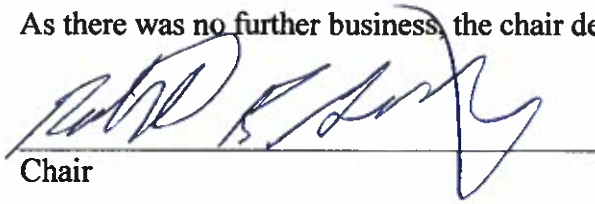
The manager updated the board on the status of the HCRC's construction as follows:

- De-berm projects – Working on Genesse Road
- Camden Road Paving Project – Contractor work is complete. HCRC has some finishing work to complete

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Meeting Adjourned – 11:20 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:20 a.m.


Chair


Clerk