

HILLSDALE COUNTY ROAD COMMISSION

January 3, 2019

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, January 3, 2019, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Mike Parney.

Member absent: Bob Godfrey. Placed on speaker phone at 10:00 a.m.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Andy Barrand, Hillsdale Daily News.
Steve Woodruff.
Jim Koers, Tracy Ten Eyck, David Cook & Jeff Maxson. (10:25 a.m.-10:30 a.m.)
Heather Boyd & Chet Briner at (10:40 a.m.-10:45 a.m.)

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

OFFICERS & STAFF APPOINTED FOR 2019

#19-001 Mike Parney moved, Bill Watkins seconded, that the following officers and staff be appointed and retained for 2019, namely the following:

Chairman:	Robert R. Godfrey
Vice-Chairman:	Michael A. Parney
Member:	William L. Watkins
Manager:	H. John Sanders
Clerk:	Marilyn Kilpatrick

Motion carried.

Limited Public Comment

At 10:10 a.m., the chair opened the meeting to limited public comment. Commissioner Games advised the board that she was elected as vice-chairperson. She asked about the changing of officers for the road commission.

Minutes Approved

Having reviewed the minutes of the December 20, 2018 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#19-002 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$101,515.10 and the comp time payoff payroll in the amount of \$6,581.22 per Payroll Check Registers dated 12/27/2018 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF SPECIAL ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#19-003 Mike Parney moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$103,012.92 per special Accounts Payable Check Register dated 12/28/18 as authorized by the manager and the clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,909,780.16
Receipts	\$ 7,923.04
Disbursements:	(\$ 211,109.24)
Ending Cash & Investments Balance	\$ 2,706,593.96
Less: Bonds in Escrow	(\$ 14,250.00)
Restricted Funds for 4 Trucks purchased 12/18	(\$ 987,480.00)
Ending Available Fund Balance	\$ 1,704,863.96

Note: Outstanding Accounts Payable=\$31,245.28

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

APPROVAL TO PURCHASE MAN-LIFT FROM WYSE EQUIPMENT

#19-004 Bill Watkins moved, Mike Parney seconded, to purchase a used man-lift from Wyse Equipment in Archbold, Ohio for \$37,500.00. Motion carried.

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Regular Session Recessed at 10:25 a.m.

At 10:25 a.m., the chair recessed the regular session.

CLOSED SESSION RE: SIGNING LETTER OF UNDERSTANDING FOR THREE YEAR CONTRACT

#19-005 At 10:25 a.m., the Association bargaining committee requested to go into closed session. Mike Parney moved, Bill Watkins seconded, to go into closed session to discuss the Letter of Understanding for a three year contract with the Association bargaining committee. Roll call vote: Yeas, Watkins, Parney. Nays, none. Carried.

Regular Session Reconvened at 11:28 a.m.

At 11:28 a.m., the chair reconvened the regular session.

2019-2021 LETTER OF UNDERSTANDING APPROVED WITH HCRC EMPLOYEES' ASSOCIATION

#19-006 Mike Parney moved, Bill Watkins seconded, for the manager to approve and sign a Letter of Understanding with the HCRC Employees' Association for a three year period of 2019, 2020 and 2021. A draft of the new labor contract will be prepared over the next few weeks and given to both parties for review. Carried.

NON-ASSOCIATION 2019-2021 WAGE & BENEFIT CHANGES APPROVED

The board invited the Non-Association bargaining committee, namely Heather Boyd and Chet Briner into the meeting.

#19-007 Mike Parney moved to approve an "across the board" wage increase for the non-association employees listed on the attached list. He further moved to approve the benefit adjustments for the non-association employees as shown on the attached list. Bill Watkins seconded. Carried.

REVISIONS TO THE ADOPTED 2019 BOARD MEETINGS

Discussion followed on revising the adopted scheduled dates for the July, August, and September and October meeting dates.

19-008 Mike Parney moved, Bill Watkins seconded, to leave the meeting dates as adopted at the November 20, 2018 meeting. Carried.

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Limited Public Comment

Commissioner Games addressed the board on why Litchfield Township was not on the schedule for township meetings? The manager advised her that Litchfield Township always schedules their meeting for some time in March.

Meeting Adjourned – 10:50 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:50 a.m.



Chair



Clerk

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