

HILLSDALE COUNTY ROAD COMMISSION
September 24, 2020
MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, September 24, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Brad Benzing, Woodbridge Township Supervisor.
Tom Beckner, Litchfield Township.
Patricia Shepherd, Litchfield Township.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Brad Benzing, Woodbridge Township Supervisor addressed the board and manager regarding an issue on Squawfield Road. Discussion followed on the progress of the bridge on Montgomery Road. Mr. Benzing thanked the board and manager for the support that he has received as Woodbridge Township Supervisor and he would like the road commission to continue with developing another 5 year plan with the township.

Commissioner Games advised the board that the county held a public hearing on Tuesday for the Covid19 Grant. Discussion followed on the MTF Funds that will be received in 2021.

Tom Beckner and Patricia Shepherd from Litchfield Township addressed the board and manager regarding Herring Road and asked when the road work will be completed on Genesee Road. Discussion followed on both issues.

Minutes Approved

Having reviewed the minutes of the September 10, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-067 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$92,141.00 per Payroll Check Register dated 9/17/20 as authorized by the manager and the clerk. Motion carried.

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APPROVAL OF ACCOUNTS PAYABLE

#20-068 Bills in the amount of \$92,141.00 per Accounts Payable Check Register dated 9/17/20 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,730,583.14
Receipts	\$ 335,276.03
Disbursements:	(\$ 221,344.24)
Ending Cash & Investments Balance	\$2,844,514.93
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$2,830,264.93

Note: Outstanding Accounts Payable = \$ 74,618.34

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Wheatland Township Road Brining

The chair discussed with the manager the road brining that has not been done as per agreement with Crescent Wind. The manager has a call into them and will follow up.

MERS DEFINED BENEFIT ADOPTION AGREEMENT ADDENDUM

The manager received correspondence from MERS regarding provisional changes to the HCRC Defined Benefit Plan. Mr. Sanders reviewed the documents that were received from MERS with the board at this meeting.

#20-069 Mike Parney moved, Bill Watkins seconded, to confirm our plan provisions, with no changes, and to complete the addendum and return. Carried.

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APPROVE QUOTE RECEIVED FROM POSITIVE ELECTRIC FOR OFFICE LIGHTING

The manager discussed with the board replacing/updating current lighting system in the office. The ballast are burning and melting the plastic on the covers and are no longer available for our system.

#20-070 Mike Parney moved, Bill Watkins seconded, to approve the quote received from Positive Electric for \$7,670.95 to replace the lighting system in the office. The BPU Grant will be applied for through Positive Electric. Carried.

CARBIDE TEETH BID AWARDED – WINTER EQUIPMENT

At 10:30 a.m., bids were opened and read aloud for carbide teeth. Four bids were received.

#20-071 Bill Watkins moved, Mike Parney seconded, to award the bid for Carbide Teeth to Winter Equipment. Carried. Copy of bid tabulation attached.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Fog Seal – Will be completed beginning of next week
- Deberming projects – Working on Hartley Road then will move to Genesse Road
- Camden Road Paving Project – Culverts have been replace and pulverizing with start on Monday

Meeting Adjourned – 11:21 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:21 a.m.


Chair


Clerk