

HILLSDALE COUNTY ROAD COMMISSION
April 25, 2019
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, April 25, 2019, at 1:00 p.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Angela Lawler, Secretary

Visitors present: Julie Games, Hillsdale County Commissioner.
Andy Barrant, Hillsdale Daily News.
Marilyn Kilpatrick.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

Minutes Approved

Having reviewed the minutes of the April 11, 2019 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#19-042 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$81,695.84 per Payroll Check Registers dated 4/18/2019 as authorized by the manager and the finance support clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#19-043 Bills in the amount of \$217,473.99 per Accounts Payable Check Register dated 4/25/19 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,187,314.51
Receipts	\$ 55,644.38

HILLSDALE COUNTY ROAD COMMISSION

April 25, 2019

MINUTES

Disbursements:	(\$ 299,169.83)
Ending Cash & Investments Balance	\$3,943,789.06
Less: Bonds in Escrow	(\$ 14,250.00)
Reserved CD SMBT	(\$1,393,322.38)
Ending Available Fund Balance	\$ 2,536,216.68

Note: Outstanding Accounts Payable=\$5,927.34

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

2018 ACT 51 ANNUAL FINANCIAL REPORT APPROVED & AUTHORIZATION FOR PRIMARY ROAD FUND AND COUNTY ROAD FUND TRANSFER TO LOCAL ROAD FUND TO BALANCE FUNDS

The manager presented the board with highlights of the 2018 Act 51 financial report:

	<u>Budget</u>	<u>Actual</u>
Revenues	\$9,510,093	\$ 10,759,602
Expenses	<u>\$8,140,820</u>	<u>\$ 9,797,144</u>
Revenues exceed expenses or (deficit)	\$1,369,273	\$ 962,458

Facts:

Overall fund balance (12/31/17)	\$3,752,396
+ 2018 excess	<u>\$ 962,458</u>
	\$4,714,854
- Capital Outlays	<u>\$ 614,122</u>
Unreserved fund balance	\$5,328,976
Cash and investment balance	\$2,708,703

#19-044 Mike Parney moved, that the 2018 Hillsdale County Road Commission annual financial report be approved, subject to audit, and that the chairman and the clerk be authorized to sign the same. He further moved to authorize the clerk to transfer from the primary road fund and the county road commission fund, to the local road fund, to eliminate the local road fund deficit (\$1,138,107.79). Bill Watkins seconded. Carried.

HILLSDALE COUNTY ROAD COMMISSION
April 25, 2019
MINUTES

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Adams	brining – one time only	\$ 13,860.00	\$ 5,544.00
Adams	gravel patch – limestone 1,000 ton	\$ 24,750.00	\$ 12,187.50
Adams	Dewey Road –paver patch/gravel	\$ 22,875.00	\$ 16,012.50
Camden	gravel patch – limestone 2,000 ton	\$ 51,500.00	\$ 31,062.50
Camden	brining – one time only	\$ 12,180.00	\$ 4,872.00
Hillsdale	gravel patch – gravel 500 cyd	\$ 9,000.00	\$ 4,500.00
Ransom	gravel patch – gravel 500 cyd	\$ 9,500.00	\$ 4,750.00
Wright	Lickley Road – paver patch/gravel	\$ 23,750.00	\$ 16,625.00
Wright	Hartley Road – berm/ditch/limestone	\$ 78,312.50	\$ 30,187.50
Wright	Hartley Road – paver patch/gravel	\$ 18,500.00	\$ 12,950.00

#19-045 Mike Parney moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

ASPHALT MIXES BIDS AWARDED – ALL BIDDERS

The board and manager reviewed the bids that were opened by the manager and secretary at 10:30 a.m. for asphalt mixes. Three bids were received.

#19-046 Mike Parney moved, Bill Watkins seconded, to award the bid for asphalt mixes to all bidders. Carried. Copy of bid tabulation attached.

LIMESTONE BIDS AWARDED – ALL BIDDERS

The board and manager reviewed the bids that were opened by the manager and secretary at 10:45 a.m. for limestone. Three bids were received.

#19-047 Bob Godfrey moved, Bill Watkins seconded, to award the limestone bids to all bidders. Carried. Copy of bid tabulation attached.

GRADER BLADE BIDS AWARDED – ST. REGIS CULVERT, INC.

The board and manager reviewed the bids that were opened by the manager and secretary at 11:00 a.m. for grader blades. Six bids were received.

#19-048 Mike Parney moved, Bill Watkins seconded, to award the grader blades bid to the low bidder, St. Regis Culvert. Carried. Copy of bid tabulation attached.

HILLSDALE COUNTY ROAD COMMISSION

April 25, 2019

MINUTES

Discussion on Meeting held with Lake Bel-Air Association

Members of the Lake Bel-Air Association met with the manager Thursday morning to discuss a sedimentation plan they have for Mauck Road at Beebee Creek. The Association is planning to create a wetland and they need permission from the road commission before they can proceed with permit approval from DEQ. The manager said a permit to work in the county road right of way is required. Once they apply for the permit and it's approved they can proceed with their project.

Limited Public Comment

Commissioner Games asked if a meeting date and time has been set up yet with the brush spraying company. The manager said not at this time. She also asked if crews had done any work on Houseknecht Road. She has received a lot of comments/complaints from a property owner that lives on Houseknecht Road. The manager said crews have scraped the road, but until these rains let up, it's almost impossible to make any improvements.

DUST CONTROL PERMIT APPROVED

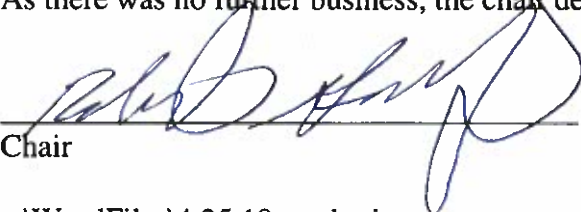
#19-049 Mike Parney moved, Bill Watkins seconded, to approve and sign the following dust control permit:

2019-51 Ivy MMR LLC

Carried.

Meeting Adjourned – 2:00 p.m.

As there was no further business, the chair declared the meeting adjourned at 2:00 p.m.



Chair



Secretary

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