

HILLSDALE COUNTY ROAD COMMISSION

June 4, 2020

MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, June 4, 2020, at 10:00 a.m. at the maintenance garage/truck storage building.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.  
Aaron Siegel, Candidate for Road Commissioner.  
Andrew Fink, Candidate for State Representative.

**Agenda Approved**

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Aaron Siegel, Candidate for Road Commissioner asked for the support of the road commission. He has 20 years of experience and knowledge of how the road commission operates, as he was a previous employee.

Andrew Fink, Candidate for State Representative introduced himself and also gave some background on his expertise with working with townships and municipalities.

Commissioner Games addressed the board on procedures for county employees returning to work. She also did not have an update on the bill in the House Ways and Means Committee.

**Minutes Approved**

Having reviewed the minutes of the May 20, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#20-037** Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$97,427.19 per Payroll Check Register dated 5/28/20 as authorized by the manager and the clerk. Motion carried.

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**APPROVAL OF ACCOUNTS PAYABLE**

**#20-038** Bills in the amount of \$87,139.59 per Accounts Payable Check Register dated 6/4/20 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,238,316.38
Receipts	\$ 539,650.32
Disbursements:	(\$ 184,566.78)
Ending Cash & Investments Balance	\$3,593,399.92
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$ 3,579,149.92

Note: Outstanding Accounts Payable=\$ 60,275.39

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Pittsford Road**

The manager advised the board that Pittsford Road, south of Reading Road, past the curve may have to be shut down. He is looking for traffic signals, which would allow for one lane of traffic to remain open.

**Railroad Street**

The manager advised the board that digging the ditch and placing the culvert on Railroad Street should be done by the end of the month.

**Limestone**

The manager has a call in to Van Brunt to discuss limestone deliveries.

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**TOWNSHIP AGREEMENT APPROVED**

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Moscow	Road Stabilization one time only	\$ 25,380.00	\$ 10,152.00

#20-039 Mike Parney moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

**CONCRETE REPAIRS ON M-99 APPROVED – (Upon MDOT Approval)**

Review bids opened on 5/28/2020 for cold milling and single course overlay on M-99 between Beck Road and Gaige Street in the City of Jonesville. Five bids were received.

#20-040 Mike Parney moved, Bill Watkins seconded, to award the concrete repairs on M-99 to the low bidder, Gerken Paving, Inc., contingent upon MDOT approval. Carried. Copy of bid tabulation attached.

**Cattle Crossing Signs on Ball Road**

Karen McElroy is requesting a cattle crossing sign to be placed on Ball Road. The cattle cross from the north to the south side of the road. After further discussion Ms. McElroy will need to pay for the signs and name HCRC on their liability insurance policy.

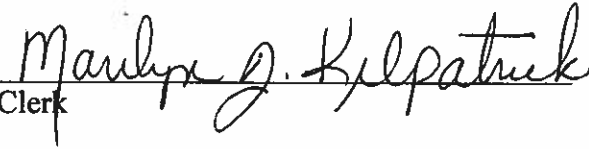
**Manager Requesting Permission to Revamp Office**

The manager requested permission to receive quotes to revamp the office entry/foyer in order to limit access of the public into the building. The board has allowed the manager to proceed.

**Meeting Adjourned – 11.00 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11.00 a.m.

  
Chair

  
Clerk