

HILLSDALE COUNTY ROAD COMMISSION

April 8, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, April 8, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.  
Matt Yoder, Waldron Communications.  
Kaleb Sharp, C & D Hughes.  
Brian Coldwell, St. Regis Culvert.

**Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Matt Yoder addressed the board regarding an invoice that we received for damaged to their facilities on Camden Road. The manager has been in contact with our insurance company in regards to paying the invoice.

**AUTHORIZATION TO PAY WALDRON COMMUNICATIONS FOR INVOICE**

After further discussion the board authorized the manager to pay the invoice from Creek Enterprise, Inc to Waldron Communications.

**#21-032** Gary Leininger moved, Mike Parney seconded, to pay the invoice from Creek Enterprise, Inc. to Waldron Communications in the amount of \$26,538.50 for damage of broken fiber optic, copper cable and to restore service. The manager will reach out to the insurance company for HCRC to be reimbursed.  
Carried.

**Minutes Approved**

Having reviewed the minutes of the March 25, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#21-033** Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$91,297.05 per Payroll Check Registers dated 4/1/21 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

**#21-034** Bills in the amount of \$256,762.82 and the electronic funds transfer in the amount of \$60,559.53 for a total amount of \$317,322.35 per Accounts Payable Check Registers dated 4/8/21 were presented for board approval. Gary Leininger moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer’s Report Presented**

The treasurer’s report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,094,390.44
Receipts	\$ 715,541.00
Disbursements:	(\$ 408,619.40)
Ending Cash & Investments Balance	\$4,401,312.04
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,787,062.04

Note: Outstanding Accounts Payable = \$ 2,493.42

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Jefferson	Gravel patch/processed gravel	\$ 21,000.00	\$ 10,500.00
Jefferson	Road stabilization – Once	\$ 19,980.00	\$ 7,992.00
Jefferson	Bird Lake Street – chip/fog seal	\$ 8,750.00	\$ 6,125.00

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Woodbridge	Road stabilization – Once	\$ 15,660.00	\$ 6,264.00
Woodbridge	Limestone patch – 1000 ton	\$ 31,100.00	\$ 15,825.00

#21-035 Mike Parney moved, Gary Leininger supported, that the township agreements be approved and signed. Carried.

**AUTHORIZATION TO PURCHASE USED PAVER FROM CALHOUN COUNTY ROAD DEPARTMENT**

John, Joe and Kevin looked at the used paver in Calhoun County. The manager discussed the condition of our paver. After further discussion the board authorized the manager to purchase the used paver.

#21-036 Gary Leininger moved, Mike Parney seconded, to authorize the manager to purchase the used 2013 Caterpillar Paver from Calhoun County Road Department for \$215,000.00. Carried.

**CONCRETE REPAIRS ON M-99 APPROVED – (UPON MDOT APPROVAL)**

Bids opened at 10:30 a.m. for concrete repairs on M-99 areas between Industrial Drive and Lake Wilson Road. Two bids were received.

#21-037 Gary Leininger moved, Mike Parney seconded, to award the concrete repairs on M-99 to the low bidder, C & D Hughes, contingent upon MDOT approval. Carried. Copy of bid tabulation attached.

**CORRUGATED STEEL PIPE BID AWARDED – ST. REGIS CULVERT AND JENSEN BRIDGE**

Bids opened at 11:00 a.m. for corrugated steel pipe stock yards needs. Two bids were received.

#21-038 Mike Parney moved, Gary Leininger supported, to award the bid for corrugated steel pipe for stockpile per bids, to St. Regis Culvert and Jensen Bridge. Carried. Copy of bid tabulation attached.

**Limited Public Comment**

Commissioner Ingles updated the board on county events.

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**Correspondence from Stanley Clingerman Regarding MERS Pension**

Letter dated 4/6/21 to the road commissioners from Stanley Clingerman regarding MERS Pension and his appreciation for past and present commissioners taking good care of employees.

**Meeting Adjourned – 11:17 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:17 a.m.

  
Chair

  
Clerk