

HILLSDALE COUNTY ROAD COMMISSION

July 15, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, July 15, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.  
Allan Andrews, Reading Township.  
Steven Iles, Allen Township Supervisor.  
Jim Koers, HCRC Association President.  
Jack Mosley.  
Doug Tripp.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews, Reading Township addressed the progress of Ridge Drive, 3Year Road Work Master Plan and HCRC'S jurisdiction over private roads.

Mr. Mosley requested an update on the rocks on Ash-Te-Wette Drive.

**Minutes Approved**

Having reviewed the minutes of the June 17, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#21-064** Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$109,104.73 per Payroll Check Registers dated 6/24/21 and the regular payroll in the amount of \$111,853.77 per Payroll Check Registers dated 7/8/21 as authorized by the manager and the clerk. Motion carried.

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**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#21-065 Gary Leininger moved, Mike Parney seconded, to confirm the payment of bills in the amount of \$302,601.95 per Accounts Payable Check Registers dated 7/1/21 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#21-066 Bills in the amount of \$339,669.34 and electronic funds transfer in the amount of \$61,965.94 for a total amount of \$401,635.28 per Accounts Payable Check Register dated 7/15/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,388,727.33
Receipts	\$ 640,739.79
Disbursements:	(\$ 925,195.73)
Ending Cash & Investments Balance	\$4,104,271.39
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,490,021.39
Note: Outstanding Accounts Payable = \$ 31,683.75	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Discussion Followed on the Progress of Road and Bridge Projects**

Discussion followed on the progress of Burt, Waldron and Gilbert Roads. Territorial and Montgomery Road Bridges. The manager updated the board on the status of each of the projects.

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**AUTHORIZATION FOR MANAGER TO SIGN INCREASE FOR ATTORNEY  
MICHAEL KLUCK**

Letter dated 6/21/21 from our attorney Michael R. Kluck & Associates announcing an increase in the client hourly rate from \$165.00 to \$185.00 per hour. This is the first increase since 2011. Request permission to approve said increase.

**#21-067** Gary Leininger moved, Mike Parney supported, to authorize the manager to sign an increase for the client hourly rate from \$165.00 to \$185.00 per hour for Michael R. Kluck & Associates. Carried.

**Construction Update**

The manager updated the board on the status of the HCRC's construction as follows:

- Dust Control – Fayette, Hillsdale and Cambria left to brine.
- Gravel – Camden, Moscow and Litchfield left to spread.
- Limestone Patching – Cambria and Somerset left to spread.
- Paving – Bacon Road.
- Milnes Road Paving Project – The road is milled and they are starting to pave today.
- Lake Diane Paving Project – Hauling sand and 60% of the ditches are filled in.
- Salt building – Walls are poured and construction is on schedule.

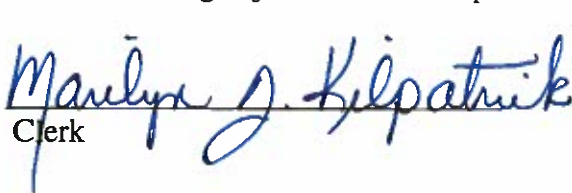
**Limited Public Comment**

Discussion followed on a update on Bear Lake Road and Cronk Road. Van Wert and Thompson Rail Road crossing and amount of limestone placed in Allen Township.

**Meeting Adjourned – 11:20 p.m.**

As there was no further business, the chair declared the meeting adjourned at 11:20 p.m.

  
Chair

  
Clerk