

HILLSDALE COUNTY ROAD COMMISSION
October 8, 2020
MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, October 8, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Jim Koers, HCRC Association President.
Lucas Sparks, Sparks & Sons.
Amy Wenner, Gerken Materials.
James Smith, McConnell & Scully.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

Minutes Approved

Having reviewed the minutes of the September 24, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-072 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$92,492.42 per Payroll Check Register dated 10/1/20 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#20-073 Bills in the amount of \$190,077.78 and the electronic funds transfer in the amount of \$54,522.75 for a total amount of \$244,600.53 per Accounts Payable Check Registers dated 10/8/20 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

HILLSDALE COUNTY ROAD COMMISSION
October 8, 2020
MINUTES

Beginning Balance-Cash & Investments	\$2,844,514.93
Receipts	\$ 713,545.86
Disbursements:	(\$ 337,092.95)
Ending Cash & Investments Balance	\$3,220,967.84
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$3,206,717.84

Note: Outstanding Accounts Payable = \$ 24,580.83

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Goose Egg Award from CRASIF

The manager presented the board with the Goose Egg Award that HCRC received from CRASIF for “0” reported worker’s compensation claim expenses in the last year. The board was very impressed and expressed their thanks to all of the HCRC employee’s for their extraordinary achievement.

MERS DEFINED BENEFIT SERVICE CREDIT QUALIFICATION

The manager discussed with the board revising the hours per month for Service Credit Qualification for our pension plan.

#20-074 Bill Watkins moved, Mike Parney seconded, to revise the current hours from 80 to 120 hours in order to receive service credit for the month. Carried.

CAST OFFICIAL BALLOT TO AMEND MCRCSIP BY-LAWS

MCRCSIP proposing to amend Article IV, Section 2 to allow a county that has assumed the powers, duties and functions of its road commission to apply to become an Associate Member of the Pool.

#20-075 Bill Watkins moved, Mike Parney seconded, to approve the September 2020 Amendment to the Michigan County Road Commission Self-Insurance By-Laws . Carried.

HILLSDALE COUNTY ROAD COMMISSION

October 8, 2020

MINUTES

Review 2020 Financial Budget

The manager reviewed the 2020 Financial Budget with the board. The budget will be revised at the next board meeting.

CONTRACT FOR SURFACE-HARDENED GRADER BLADES APPROVED – MICHIGAN CAT

#20-076 Bill Watkins moved, Mike Parney seconded, to approve and sign a contract with Michigan Cat to supply our annual requirements of surface-hardened grader blades. Carried.

MDOT 2NS ICE CONTROL SAND AWARD TABLED

At 10:30 a.m., bids were opened and read aloud for MDOT 2 NS Ice Control Sand for the 2020/21 winter season. Seven bids were received.

#20-077 Mike Parney moved, Bill Watkins seconded, that the award of the MDOT 2NS Ice Control Sand be tabled for the manager to review the specifications of the sand. Carried.

29A SEALCOAT STONE AWARD TABLED

At 11:00 a.m., bids were opened and read aloud for 29A sealcoat aggregate for the 2021 season's requirements. Three bids were received.

#20-078 Bill Watkins moved, Mike Parney seconded, that the award of the 29A sealcoat stone be tabled for the manager to review the specifications of the stone. Carried.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Deberming projects – First mile of Hartley Road is complete
- Camden Road Paving Project – Placed base and leveling, working on shoulders and finish the top

Demo Gradall from AIS

AIS brought a gradall in for HCRC to use. The manager was very impressed with it's capabilities. He will get some pricing and see if it can be fit into next year's budget.

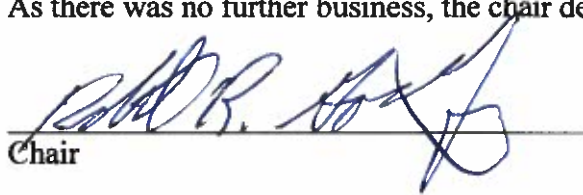
HILLSDALE COUNTY ROAD COMMISSION
October 8, 2020
MINUTES

Limited Public Comment

Commissioner Games inquired about the Goose Egg Award and who it came from.

Meeting Adjourned – 11:31 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:31 a.m.


Chair


Clerk